

A to Z Home Care LLC Timesheet

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IMPORTANT NOTE:
 This is your responsibility to carry this time sheet at all times during services. We will not accept Blank, Damaged, Unfilled, Late, or/and not signed Time sheets. This is a Legal Document. Do NOT use White out, bend or/and fold it. Time sheet must be turned in by noon on Monday of ending pay period.



* Required Field

*MEMBERS NAME: _____
 *CAREGIVERS NAME: _____

*Phone # () _____
 *Phone # () _____

DAYS	DATES	TIME-IN	TIME-OUT	Day Total HOURS	Member's SIGNATURE *Member must sign by each day of services
MONDAY	/ /2022	9 - A.M. P.M. A.M. P.M.	6 - A.M. P.M. A.M. P.M.	_____	X
TUESDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X
WEDNESDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X
THURSDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X
FRIDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X
SATURDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X
SUNDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X

*Caregiver's Signature _____

*Total Hours Week 1 _____

DAYS	DATES	TIME-IN	TIME-OUT	Day Total HOURS	Member's SIGNATURE *Member must sign by each day of services
MONDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X
TUESDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X
WEDNESDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X
THURSDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X
FRIDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X
SATURDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X
SUNDAY	/ /2022	A.M. P.M. A.M. P.M.	A.M. P.M. A.M. P.M.	_____	X

*Caregiver's Signature _____

*Total Hours Week 2 _____

Bath _____, Shower _____, Hair Shampoo _____,
 Brush Teeth _____, Denture _____, Hair Shave _____,
 Dressing _____, Toileting _____, Bedside Commode _____,
 Prepare Meals _____, Feed _____, Make Bed _____,
 Take Trash Out _____, Shopping _____, Errands _____,
 Clean: Bathtub _____, Kitchen _____, Oven _____,
 Other _____

*TOTAL HOURS

*Total of Timesheet/(s)
This Pay Period

1 2 3 4 5 6 7 8
Circle One